



## Terms of Reference (ToRs) for Conducting a study on Unlocking Financing & Investments for Clean and Renewable Energy Access in Uganda

### 1.0. Background

**Environmental Alert** in collaboration with the **World Wide Fund-Uganda Country Office (WWF-UCO)** is implementing a project titled, **'Increasing access to sustainable and renewable energy alternatives in the Albertine Graben to conserve high value forest ecosystems to benefit people and nature in Uganda.'** This is a four (4) year project funded by the **Norwegian Agency for Development Cooperation (Norad)**. One of the key objectives of this project is to strengthen the capacity of civil society Organizations and networks operating in the renewable energy sub-sector to advocate for and drive change towards sustainable and renewable energy access. Interventions will be implemented at national and sub-regional levels involving civil society organizations and networks that are involved in the promotion of sustainable and renewable energy as well as in issues that are interlinked with or rooted in lack of access to sustainable, clean and affordable energy. Vertical and horizontal linkages and synergies between the civil society organizations and networks at both the national and sub-regional levels will be pursued for more structured policy engagements.

The project's goal is, **'Communities living in the Albertine Graben have adopted sustainable and renewable energy alternatives to reduce dependency on biomass for their energy needs.'** The project aims to contribute to this goal by delivering on three outcomes, which include:

- a) *Civil society in partnership with other agents of change is transforming government & private sector decisions & practices towards sustainable & Renewable Energy development;*
- b) *Government, private sector, civil society actors & local communities have adopted effective strategies & practices that support sustainable & Renewable Energy access;*
- c) *Government & private sector have put in place an enabling environment that supports increased financing/investment for sustainable & Renewable Energy development.*

### 2.0. About Environmental Alert

Environmental Alert (EA) is a Ugandan Non-Governmental Organization (NGO) officially registered with the NGO Board, founded in 1988, that promotes sustainable agriculture and natural resources management for sustainable livelihoods in Uganda through supporting community development and policy lobbying and advocacy. Environmental Alert envisions, **'Resilient and dignified communities, managing their environment and natural resources sustainably.'** Since its inception, Environmental Alert has been working with local communities in Eastern, Northern, Western and Central regions of Uganda linking evidence based information to national policy and advocacy processes. Environmental Alert hosts the Secretariat for the following national networks:

- a) *PROLINNOVA Uganda Country programme;*
- b) *Environment and Natural Resources Civil Society (ENR-CSO) Network; and*
- c) *The Uganda Forest Working Group (UFWG)*

### 3.0. Objectives of the consultancy



The purpose of this assignment is to, '**Conduct a study on unlocking financing & investments for clean and renewable energy access in Uganda.**' This will help to inform effective resource mobilization for clean and renewable energy access in Uganda.

#### **4.0. Scope of the Assignment**

The successful consultant will be required to carry out the following activities/tasks:

**Task 1:** Undertake desk review and/or interview with various stakeholders to:

- i. Provide an overview of the current finance flows towards clean and renewable energy access (off-grid and on-grid) in Uganda, and gauge their potential for providing energy access to Ugandans.
- ii. Review the current constraints (both policy and practice) at international, national and local levels that are limiting financing or investments for clean and renewable energy access (off-grid and on-grid) in Uganda;
- iii. Identify the enablers and available opportunities for investment in clean and renewable energy access (off-grid and on-grid) in Uganda;
- iv. Assess the financing needs for scaling-up clean and renewable energy access (off-grid and on-grid) in Uganda;
- v. Suggest recommendations for addressing the underlying gaps/constraints (both policy and practice) at international, national and local levels, informed by country level experiences, best practices and lessons from other parts of the world.

**Task 2:** Facilitate a validation workshop (costs to be met by Environmental Alert). During this workshop, the consultant will present the draft study report (with findings and recommendations) to key stakeholders.

**Task 3:** Finalize the study report and develop a policy brief highlighting the key policy issues and recommendations to advance policy reforms towards financing/investment for clean and renewable energy (off-grid and on-grid) in Uganda.

#### **5.0. Key deliverables**

The consultant will work closely with Environmental Alert, project CSOs and networks designated staff and the responsible Ministries, Department and Agencies (MDAs). All deliverables will be submitted to Environmental Alert on date as mutually agreed during the inception meeting. The reports will be reviewed by Environmental Alert and partner team. All draft and final documents will be submitted as soft copies. The consultant should submit following key deliverables:

- A) Inception report:** Building on the initial proposal submitted, the selected consultant will be expected to prepare an inception report within two days of being awarded the contract. The inception report must include a clear understanding of the terms of reference, budget, and description of the methodology, including data requirements, data sources and methods of collection, and a work plan with a clear timetable proposed to execute the assignment, illustrated where appropriate, with charts for activities.
- B) Draft Study report:** The selected consultant will be expected to conduct a comprehensive desk review to gather data which is available in different documents/reports. This must utilize reliable sources and be referenced to academic standards. In addition, the consultant will be required to carry out key informant interviews involving major stakeholders working on clean and renewable



energy (off-grid and on-grid) to verify literature and to generate further information and ongoing initiatives in respect to financing and investment in the sub sector.

- C) **Final study report:** The consultant will incorporate feedback and prepare a final report with the study findings and recommendations.
- D) **Policy Brief:** The consultant will develop a policy brief highlighting the key policy issues and recommendations to advance policy reforms towards financing/investment for clean and renewable energy (off-grid and on-grid) in Uganda.

## 7.0. Methodology

The methodology will be proposed by the consultant. However, we expect that the consultant will use participatory and interactive methods and approaches involving key stakeholders working on clean and renewable energy (off-grid and on-grid) in Uganda. Environmental Alert will meet the logistical costs associated with organizing and conducting of the consultative meetings as part of this initiative.

## 8.0. Timeframe

The assignment is planned during the *month of November and December, 2017 and is anticipated to take not more than 30 working days.*

## 9.0. Facilitation

- a) The total amount (as professional fees for consultant/s) for this assignment shall be agreed upon by both parties upon understanding of the task at hand.
- b) **Statutory Deductions**  
The Consultant will be responsible for declaration of the income for income tax purposes (i.e. **6% from the gross payment**) payable to Uganda Revenue Authority in accordance with the income tax regulations of the Republic of Uganda.

## 10. Qualifications and required competencies for the consultants

Environmental Alert is looking for a **competent consultant or team of consultant/s** with requisite training, knowledge, skills, proven experience in undertaking similar assignments.

Applications from individuals or teams are welcome and will be assessed on their ability to demonstrate the following qualifications and competencies:

- a. *Relevant academic background with a minimum qualification of a Master's degree in appropriate discipline including: **Energy and Economics**, Engineering, Environment and Natural Resources, Policy and Advocacy;*
- b. *Demonstrated experience (at least 5 years) in carrying out similar assignments in relation to financing/investments in renewable energy access (off-grid and on-grid)*
- c. *Strong research, analytical, facilitation and communication skills;*
- d. *Good understanding of the energy sector in Uganda;*
- e. *Excellent presentation, documentation, reporting skills;*
- f. *Fluency in spoken and written English;*
- g. *Ability to work efficiently and deliver on committed outputs under the assignment within agreed timelines and deadlines.*



### **11. Application Submission process**

Both *Technical and Financial Proposal* should be submitted in soft copy. All proposal documents shall be provided in English language. *Individual consultant, consultancy firm, national NGOs or local capacity builders* are eligible to submit their technical and financial proposals.

Applications should be addressed to the ***Executive Director, Environmental Alert, and P.O. Box 11259, Kampala. Uganda. Or E-mail to pm@envalert.org with a copy to ed@envalert.org*** or hand deliver to Plot 3, Sonko Lane, Kabalagala (off Gaba Road). Applications should be delivered to the above address not later than **14<sup>th</sup> November 2017**.